

Grassroots Arts Program Subgrant Report Form FY 2022-2023



Submit this report to your funding agency. It should not be submitted to the North Carolina Arts Council.

Throughout the pandemic, the North Carolina Arts Council has adapted our grant-making strategies to support the arts sector. With the addition of federal funding, our agency has adjusted the Grassroots Arts Program grant guidelines to encourage investment strategies that would support long term organizational growth and sustainability. This funding is made possible by the North Carolina State legislature.

To better evaluate the impact of the Grassroots Arts Program, the North Carolina Arts Council has adjusted this final report form to help us measure the investment along three strategy pillars in FY 2022-23.

- **Capacity:** specific effort to strengthen organizational infrastructure.
- **Sustainability:** investment in leadership and talent to support strategic decision-making to address change and ongoing challenges or improve organization efficiency and resiliency.
- **Expanding Relationships with Black, Indigenous, and People of Color (BIPOC):** investment into a BIPOC led organization or effort to build and/or strengthen relationships and programming with artists that are.

I. Organization Information

Name of Organization: _____

Contact Person's Name: _____

Contact Person's Title: _____

Mailing Address: _____

City: _____ State: North Carolina Zip Code: _____ County: _____

Work Phone: _____ Fax Number: _____

E-mail Address: _____

Website: _____

Organization's EIN: _____

Organization's UEI: _____

Applicant Race: _____

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III. Project Budget

Total Project Budget

Please note that the Grassroots Arts Program grant requires at least a 1:1 match.

*Please include any funds beyond the 1:1 match used to complete the project.

1. Grassroots Arts Program grant amount _____
2. Matching funds _____
3. Total Project Budget _____

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Project Expenses

Capacity:

	Grassroots Grant	Matching Funds
A. Personnel		
a. Administrative Staff (i.e. staff retention or increased hours)	_____	_____
b. New position	_____	_____
c. Artistic Staff	_____	_____
B. Outside Contracts		
a. Artistic contracts	_____	_____
b. Contract position	_____	_____
C. General Operations		
a. Financial audit	_____	_____
b. Capital Project - property or building upgrade	_____	_____
c. New equipment or upgrade	_____	_____
d. Space Rental	_____	_____
e. Travel	_____	_____
f. Marketing	_____	_____
g. Other: _____	_____	_____
h. Other: _____	_____	_____

Total Capacity Expenses

Sustainability:

A. Planning		
a. Fundraising	_____	_____
b. Strategic plan	_____	_____
c. Developed a marketing plan	_____	_____
d. DEAI (diversity, equity, accessibility, and inclusion)	_____	_____
e. AEP 6 study	_____	_____
B. Training		
a. Diversity Equity Accessibility Inclusion	_____	_____
b. Board	_____	_____
c. Staff	_____	_____
C. Other: _____	_____	_____
D. Other: _____	_____	_____

Total Sustainability Expenses

Expanding BIPOC Relationships:

A. BIPOC artist contracts	_____	_____
B. Program expansion/evaluation	_____	_____
C. Operating support for BIPOC led organization	_____	_____
D. Marketing of BIPOC programming	_____	_____
E. Other: _____	_____	_____
F. Other: _____	_____	_____

Total Expanding BIPOC Relationships Expenses

Remaining Project Expenses:

Total Cash Expenses

_____	_____
_____	_____

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IV. Participation Statistics

1. Total **number** of participants and audience members _____
 - a. Specify the **number** who are children and youth (Pre-K through secondary school students) _____
 - b. Specify the **number** who are consultants _____
 - c. Specify the **number** who are artists _____

Project Demographics

1. Excluding artists and consultant, what percentage of project participants were: **(Should add to 100%)**
 - a. American Indian/Alaskan Native _____
 - b. Native Hawaiian/Pacific Islander _____
 - c. Black/African American _____
 - d. Hispanic/Latino _____
 - e. White, not Hispanic _____
 - f. Asian _____ Total: _____
2. If a consultant was hired, what percentage of the project's consultants were: **(Should add to 100%)**
 - a. American Indian/Alaskan Native _____
 - b. Native Hawaiian/Pacific Islander _____
 - c. Black/African-American _____
 - d. Hispanic/Latino _____
 - e. White, not Hispanic _____
 - f. Asian _____
 - g. N/A, not applicable _____ Total: _____
3. What percentage of artists in the funded projects were: **(Should add to 100%)**
 - a. American Indian/Alaskan Native _____
 - b. Native Hawaiian/Pacific Islander _____
 - c. Black/African-American _____
 - d. Hispanic/Latino _____
 - e. White, not Hispanic _____
 - f. Asian _____
 - h. N/A, not applicable _____ Total: _____

Arts Education

1. Did 50% or more of the project activities involve arts education; increasing knowledge and skills in the arts to grades Pre-K– 12? Yes No

Grassroots Arts Program Subgrant History

2. Has your organization ever received a Grassroots Arts Program subgrant before July 2022?
Yes No
3. What type of organization are you? Arts Community School Municipality

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V. Attachments

1. Publicity Materials (REQUIRED)

Attach any materials used for project publicity and any other printed materials using the North Carolina Arts Council credit line and logo. Attach articles, reviews, and other materials documenting funded project.

2. Legislative Letters (OPTIONAL)

Attach copies of the letters or emails sent to legislators expressing appreciation of this grant.

3. Upload formal plan or deliverable (OPTIONAL)

Upload any formal plan created or supporting documents.