###### SUBGRANT REJECTION LETTER

Date

Applicant Name

Address

Dear [Applicant Name]:

On behalf of the Board of Directors of (Grassroots partner), thank you for the submission of your Grassroots Arts Program grant application.

After careful review by the Grassroots Community Panel and the (Grassroots partner) Board of Directors, we regret to inform you that your request will not be funded. (Grassroots partner) considered all requests as important to the cultural life of the community, and we wish you continued success in your efforts. If you choose to apply again next year, please feel free to contact our staff for assistance. We’re happy to help answer any questions you might have.

Please keep the (Grassroots partner) informed of your future projects and services and thank you again for your application.

Sincerely,

Executive Director/President DCP Name